

Accessing and using your DSPT certificate

Version 1 – 9 December 2022



Introduction

Care providers who reach Standards Met or Standards Exceeded can download a Certificate showing the standard they have reached, the year of their DSPT and the date they published.

The DSPT certificate is a quick and visual way to demonstrate your DSPT compliance. This short guide shows you how to access and use your DSPT certificate.

Key information

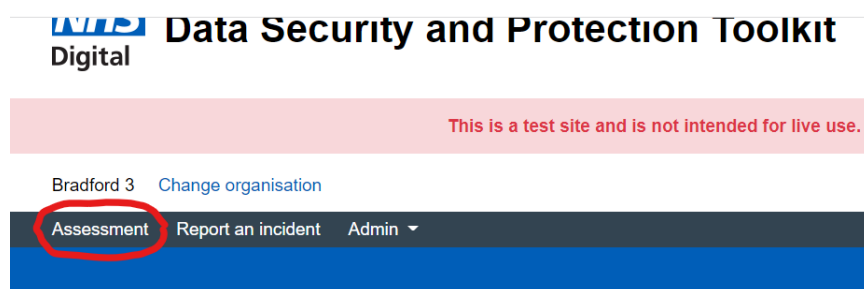
The DSPT Certificate is only available to care providers who have reached Standards Met or Standards Exceeded. It is not available to those at Approaching Standards.

The DSPT Certificate is only available for the current DSPT year, and the previous DSPT year. At present, this means that providers who completed the DSPT for 2021/22 can access that certificate. Providers who have completed the DSPT for 2021/22 *and* 2022/23 can access both years' certificates.

If you are publishing one DSPT for multiple sites, only the HQ can access and download the certificate. The address of the HQ will be displayed on the certificate, but it is still valid for all sites.

How do I access the certificate?

Log in to the DSPT portal and click on 'Assessment' in the top navigation pane.



Click on 'view previous publications'

This is a test site and is not intended for live use.

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Assessment Report an incident Admin

Complete your assessment for 2022-23 (v5)

Data Security and Protection Standards for health and care (opens in a new tab) sets out the National Data Guardian's (NDG) data security standards. Completing this Toolkit self-assessment, by providing evidence and judging whether you meet the assertions, will demonstrate that your organisation is working towards or meeting the NDG standards.

NDG Standards

- 1 Personal confidential data
- 2 Staff responsibilities
- 3 Training
- 4 Managing data access
- 5 Process reviews
- 6 Responding to incidents
- 7 Continuity planning
- 8 Unsupported systems
- 9 IT protection
- 10 Accountable suppliers

Progress

[Go to progress dashboard and reports](#)

42 of 42 mandatory evidence items provided

0 of 35 assertions confirmed

[Publish Assessment](#)

[View previous publications](#)

Select 'Download Certificate'

[← Back to assessment](#)

Previous Publications

Status	Date Published	
22/23 Standards Met	09/12/2022	View Details Download Certificate

Your certificate will then download as a PDF which you can save to your computer and share with others

Data Security and Protection Toolkit

2022-23 (version 5)

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 **Standards met**

Date of publication: 09 December 2022 (valid to: 30 June 2024)

This organisation has completed a Data Security and Protection Toolkit self-assessment to demonstrate it is practising good data security and that personal information is handled correctly.

www.dsptoolkit.nhs.uk



I've downloaded my certificate – what's next?

Great news – you've got your certificate which demonstrates that you have suitable data protection procedures and policies in place! Here are some quick suggestions for how you can make the most of it:

- If publishing for multiple sites, make sure they all have a copy.
- Print your certificate and display it on your premises.
- Upload it to your website.
- Share it with people seeking care.
- Use it as evidence where relevant for CQC, commissioners, bids etc.

Don't forget that to keep it valid, you will need to ensure that you are republishing annually.